

## **Cardiff Rugby - Combined Terms and Conditions**

### **Introduction**

This document outlines the terms and conditions for all events held at Cardiff Rugby, including pitch hires, room hires, and additional services such as food, drinks, and entertainment. By booking an event with Cardiff Rugby, you agree to the following terms and conditions.

### **1. Definitions**

- a) **The Contract:** Refers to these terms and conditions, all attached schedules, proposals, and correspondence.
- b) **Cardiff Rugby:** Refers to all employees of Cardiff Rugby Limited, their subcontractors, and agents.
- c) **The Client:** Refers to the customer described in all attached correspondence and schedules.
- d) **The Meals:** Means the food as quoted in all attached correspondence and schedules.
- e) **The Drinks:** Means all alcoholic and non-alcoholic beverages including spirits, wines, beers, ciders, mineral waters, and fruit juices but excluding coffee and tea.
- f) **The Event:** Means all services, drinks, and meals as described in the attached correspondence, schedule, and proposal.
- g) **The Entertainment:** Means all bands, musicians, cabaret acts, discotheques, and other entertainment defined in the schedule or proposal for the event.
- h) **The Pitch:** Refers to the playing field at Cardiff Arms Park booked by the Client for sports-related activities.
- i) **The Room:** Refers to any indoor venue or space hired by the Client within Cardiff Rugby facilities.
- j) **The Hirer:** Refers to the individual responsible for the hire arrangements, including any nominated representative who assumes the full responsibilities of the hirer.

### **2. Acceptance, Confirmation, Charges, and Payment of Bookings**

- a) All bookings are made based on the information provided on the booking system and are subject to these terms and conditions of hire.
- b) Payment is required in full. Bookings will not be confirmed until payment is received.
- c) For room and catering services, a 20% deposit is required upon confirmation, with interim and full payments due as per the agreed terms.
- d) Cardiff Rugby reserves the right to cancel any unconfirmed bookings.
- e) Additional charges incurred during the event must be paid in full at the conclusion of the event.
- f) Cardiff Rugby reserves the right to include additional costs for safety stewards and first aiders if deemed necessary.

### **3. Car Park**

- a) Free parking for up to 10 spaces is included for pitch hires. Additional parking is subject to prior agreement and availability.
- b) Cardiff Arms Park operates a pay car park; unauthorized vehicles will have to pay. Parking availability is subject to availability.

### **4. Hirer Responsibilities**

- a) The Hirer must be present throughout the period of hire. A representative can be nominated with prior notification to Cardiff Rugby.
- b) The Hirer is responsible for all activities, including the supervision and conduct of all attendees, and must ensure the safety and proper use of facilities.
- c) The Hirer must provide qualified first aid personnel for pitch activities and ensure all participants wear appropriate attire.
- d) Any damage caused to Cardiff Rugby property during the hire must be paid for by the Hirer.

## **5. Cancellation and Amendments**

- a) Cancellations must be made in writing and are subject to cancellation charges based on proximity to the event date.
- b) In the case of room bookings, Cardiff Rugby shall charge a percentage of the total cost if cancellation occurs within specified time frames before the event.
- c) In the event of unavoidable cancellations by Cardiff Rugby (e.g., fixture changes), efforts will be made to reschedule the booking.

## **6. Catering and Drinks**

- a) The Client must confirm the number of meals 10 days before the event. The Client will be charged for the confirmed number or the number served, whichever is greater.
- b) Cardiff Rugby will make reasonable efforts to accommodate additional requests but cannot guarantee availability.
- c) No outside food or drink is allowed on Cardiff Rugby premises without prior approval. Alcohol sales or consumption is strictly regulated.

## **7. Pitch and Facility Use**

- a) The Hirer must ensure compliance with all safety and conduct guidelines, including the appropriate use of footwear and equipment on the pitch.
- b) No food, drink (except water), or smoking is allowed on the pitch.
- c) Only authorized equipment and structures are allowed on the pitch; prior approval is required.

## **8. Liability**

- a) Cardiff Rugby does not accept liability for loss or damage to property left on the premises by the Hirer or guests.
- b) The Hirer is responsible for any damage or loss resulting from the actions of participants, including minors.

## **9. General Conditions**

- a) All bookings are subject to availability and may be affected by external factors such as strikes, adverse weather, or other events beyond Cardiff Rugby's control.
- b) Cardiff Rugby reserves the right to refuse bookings and will not be liable for any indirect or consequential losses.

## **10. Non-Sporting Activities**

- a) All non-sporting activities must be approved by Cardiff Rugby in advance, including the use of equipment and the playing of music.
- b) Unauthorized use of Cardiff Rugby's facilities or equipment is prohibited.

## **11. Complaints**

Complaints should be made in writing to the Stadium Manager at Cardiff Rugby, Cardiff Arms Park, Westgate Street, Cardiff, CF10 1JA, or by email to [enquiries@cardiffrugby.wales](mailto:enquiries@cardiffrugby.wales).

## **12. Disclaimer**

Cardiff Rugby accepts no liability for any injuries sustained, or loss or damage to property during the event. It is recommended that the Hirer arranges appropriate insurance coverage.

---